

Total No. of Questions : 10 | Total No. of Printed Pages : 3

Paper Code : 21302

F-402

B.C.A. (First Semester)

Examination, 2021

(New Course)

Paper No. BCA-102

FUNDAMENTALS OF MANAGEMENT

Time : Three Hours / [Maximum Marks : 70

Note : Attempt any five questions. All questions carry equal marks.

1. (a) "Management is development of people and not direction of things". Comment.
(b) Explain process of management.
2. (a) What is functional foremanship as explained by F.W. Taylor?
(b) Which one of the principle given by Henry fayol has/is losing its significance in today's context? Give justification for your answer.

(1)

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3. (a) What are the objectives and limitations of planning?
(b) List the steps involved in planning process.
4. (a) How can we classify decisions?
(b) Explain the concept of delegation of authority.
5. (a) "Proper 'Span of Control' is one that is proper". Comment.
(b) Differentiate between coordination and cooperation. <https://www.mjpruonline.com>
6. (a) Explain the features of 'Laissez Faire' leadership style.
(b) Briefly explain Maslow's Need Hierarchy model of motivation.
7. (a) List the communication barriers known to you. How can we overcome them?
(b) Differentiate between verbal and non-verbal communication.

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(2)

8. (a) What are the requirements for effective control.
- (b) Explain the relationship between planning and controlling.
9. (a) What is budgetary control technique?
- (b) Explain how Break Even Point (BEP) is used as a control techniques?
10. (a) Discuss the nature and importance of Human Resource Management.
- (b) What is the relevance of computer applications in Production Management.

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